



**COBB & DOUGLAS
PUBLIC HEALTH**

Healthier lives. Healthier community.

Employment Opportunity

Emergency Management Specialist 3

Position #00199052

Cobb and Douglas Public Health a nationally accredited health department, headquartered in Marietta, Georgia since 1920 promotes and protects the health and safety of the residents of Cobb and Douglas counties in partnership with several other agencies. CDPH is committed to delivering compassionate, high-quality, affordable healthcare services with special attention to the at-risk population. We work to achieve healthy people in healthy communities by: Preventing epidemics and spread of disease, protecting against environmental hazards, preventing injuries, Promoting and encouraging healthy behaviors, responding to disasters, assisting in community recovery, and Assuring the quality and accessibility of health care. By excelling at our core responsibilities, we will assist our residents in living healthier, longer and more rewarding lives.

We Offer: 12 paid holidays, 3 weeks each of annual and sick leave per year. A defined benefit retirement plan with matching 401k; fully vested after 10 years of full-time employment. In addition, the following benefit options are available: medical, dental, vision, legal, dependent life, AD&D, short and long-term disability, legal, healthcare spending, childcare spending, etc. Flexibility within our core operational hours of Monday-Friday 8am-5pm. Promote learning and growth. Employee recognition program. Diverse workforce. And much more!

Summary: Under general supervision, supports Emergency Preparedness initiatives in a Public Health District. Support the overall integration of area hospitals and other community responders in preparing for and responding to bioterrorism and other emergency events. Support the integration of local Public Health emergency preparedness efforts with those within relevant Georgia Emergency Management Agency (GEMA) area(s). Provide technical assistance to state and local responders in the District in preparing for and responding to bioterrorism and other emergency events. Support the communication of Emergency Preparedness information to appropriate agencies and the general public. Coordinates disaster response or crisis management activities provides disaster preparedness training and prepares emergency plans and procedures. Supervises other staff within the center for Emergency Preparedness and Response. Acts on behalf of Director, EP&R in his/her absence. Conducts an annual assessment of current capabilities and preparedness within the district. Maintains copies of all district plans on the state-wide EP electronic SharePoint. Arranges for the transportation of CDPH trailers during an emergency. Ensures that the inventory of caches is kept up-to-date. Participate in emergency preparedness trainings, drills and exercises as directed. Attends quarterly DHEART meetings. This position works to promote and protect the health and safety of the residents of Cobb and Douglas counties.

Minimum Qualifications: Bachelor's degree in public health, emergency management, or a closely related field from an accredited college or university AND Three years of experience OR Two years of experience required at lower level Emergency Mgt. Specialist 2 (PSP071) or position equivalent.

Preferred Qualifications: Two (2) years' experience writing, reviewing and administering Emergency Operations Plans. Documented experience or training in NIMS/CBRNE environments. Knowledge of Georgia Public Health Response Plans, federal, state, and local laws and/or regulations relevant to response capabilities and grant administration, Strategic National Stockpile (SNS) and/or other CDC administered Public Health programs. Excellent verbal and written skills. Documented experience in project management.

Salary Information: **Salary commensurate with experience**
Pay Grade J

Applications Accepted: May 15, 2019 – May 29, 2019

TO APPLY: In order to successfully apply for a position; the hiring agency requires interested applicants to complete the Cobb & Douglas Public Health's Online Employment Application. This job application can be found at: www.cdph-ess.com. Click on "**Employment Opportunities**" and locate this position, click "**Apply**" and begin your application process.

Thank you for your interest in CDPH. Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered, but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

Requirements for this position may be subject to: Pre-Employment Drug Screening, Criminal Background Check/Fingerprinting, Previous Employment Reference Check, Specific Immunizations, Motor vehicle check, and/or Education and/or Licensure verification.

If you require accommodations under the American Disability Act (ADA), email request by the closing date of this announcement to: Camilla.Barnes@dph.ga.gov

CDPH has adopted the Council on Linkages Core Competency for Public Health Professionals.
AN EQUAL OPPORTUNITY EMPLOYER