



**COBB & DOUGLAS
PUBLIC HEALTH**

Healthier lives. Healthier community.

Employment Opportunity

Planning & Policy Specialist 2- Chronic Disease Prevention

Position #00216330

Cobb and Douglas Public Health a nationally accredited health department, headquartered in Marietta, Georgia since 1920 promotes and protects the health and safety of the residents of Cobb and Douglas counties in partnership with several other agencies. CDPH is committed to delivering compassionate, high-quality, affordable healthcare services with special attention to the at-risk population. We work to achieve healthy people in healthy communities by: Preventing epidemics and spread of disease, protecting against environmental hazards, preventing injuries, Promoting and encouraging healthy behaviors, responding to disasters, assisting in community recovery, and Assuring the quality and accessibility of health care. By excelling at our core responsibilities, we will assist our residents in living healthier, longer and more rewarding lives.

We Offer: Exceptional opportunities along with excellent benefits, which include: 12 paid holidays, 3 weeks each of annual and sick leave per year. A defined benefit retirement plan with full vestment after 10 years of full-time employment; includes an employer 401k match. Payroll deductible health benefits (medical, dental, vision, legal, long-term care, dependent life, AD&D, short and long-term disability, etc.). Medical and child care spending accounts can be established in addition to deferred compensation options. Flexibility within our core operational hours of Monday-Friday 8am-5pm. Learning and growth opportunities. Employee recognition program. Worksite wellness activities. Diverse workforce. And much more!

Summary: Under general to limited supervision, conducts research and assists in the planning, development, modification and implementation of agency and/or division policy and strategic plans. Implements and evaluates programs and initiatives in an assigned specialty area, particularly related to physical activity, nutrition, worksite wellness, school wellness, and Georgia SHAPE across the district. Assists in preparing reports and presentations, and works with clients, partners, outside vendors and management to develop or implement programs, initiatives and policies, systems and environmental changes in a manner that addresses agency and community strategies. Serves as organization resource and expert in assigned areas- physical activity, nutrition and worksite wellness and related areas of chronic disease prevention. This position works to promote and protect the health and safety of the residents of Cobb and Douglas counties.

Minimum Qualifications: Bachelor's degree in a related field from an accredited college or university OR completion of 90 quarter hours (60 semester hours) at an accredited college or university AND two years of related experience OR one year of experience required at the lower level Planner 1 (GSP050) or position equivalent. Note: an equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

Preferred Qualifications/Skills: Master's degree in public health education or a directly related field (e.g. exercise science, nutrition, dietetic) OR Bachelor's degree in public health education or a directly related field AND one year of experience in public health education or related field. Proficiency with Microsoft office Suite and Adobe. Effective oral and written communication skills, experience with media promotion, experience with supporting public health policy development and policy research.

Salary Information: \$37,681 annual / Pay Grade J

Applications Accepted: October 15, 2019 – November 5, 2019

TO APPLY: In order to successfully apply for a position; the hiring agency requires interested applicants to complete the Cobb & Douglas Public Health's Online Employment Application. This job application can be found at: www.cdph-ess.com. Click on "**Employment Opportunities**" and locate this position, click "**Apply**" and begin your application process.

Thank you for your interest in CDPH. Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

Requirements for this position may be subject to: Pre-Employment Drug Screening, Criminal Background Check/Fingerprinting, Previous Employment Reference Check, Specific Immunizations, Motor vehicle check, and/or Education and/or Licensure verification.

If you require accommodations under the American Disability Act (ADA), email request by the closing date of this announcement to:
Camilla.Barnes@dph.ga.gov

CDPH has adopted the Council on Linkages Core Competency for Public Health Professionals.
AN EQUAL OPPORTUNITY EMPLOYER