

Norovirus Outbreak Management Checklist

Review the completed outbreak management checklist with the assigned outbreak investigator. Your facility should determine the procedure for completing this document.

Norovirus Outbreak Interventions:	N/A	Completed By	Date	Signature
1. Communication				
1.1. Facility administration notified	<input type="checkbox"/>		_ / _ / _	
1.2. Facility infection control team notified	<input type="checkbox"/>		_ / _ / _	
1.3. Outbreaks are reportable immediately by phone to: Cobb and Douglas Public Health (CDPH) - Epidemiology <i>EPI Line: 770-514-2432 Fax: 770-514-2313</i> After business hours, outbreaks should be reported to: 1-866-PUB-HLTH. For a list of reportable conditions, see: https://dph.georgia.gov/sites/dph.georgia.gov/files/DPH%20ND%20Reporting%20Poster_032414.2.1.2016.pdf	<input type="checkbox"/>		_ / _ / _	
1.4. Outbreaks are also reportable to the Georgia Department of Community Health – Division of Healthcare Facility Regulation. <i>Phone: 404-657-5700</i>	<input type="checkbox"/>		_ / _ / _	
1.5. Patients, relatives & visitors notified Date signage posted: _ / _ / _	<input type="checkbox"/>		_ / _ / _	
1.6. Inter-facility Infection Control Transfer Forms completed on all ill patients being transported: https://www.cdc.gov/hai/pdfs/toolkits/InfectionControlTransferFormExample1.pdf	<input type="checkbox"/>		_ / _ / _	
1.7. Health facility closed to new admissions	<input type="checkbox"/>		_ / _ / _	
1.8. Health facility reopened to new admissions (at conclusion of outbreak)	<input type="checkbox"/>		_ / _ / _	
2. Investigation and Monitoring	N/A	Completed By	Date	Signature
2.1. Symptomatic healthcare workers and food handlers removed from work and/or referred to Employee Health and/or evaluated by a clinician	<input type="checkbox"/>		_ / _ / _	
2.2. Patients evaluated for norovirus and placed in contact isolation	<input type="checkbox"/>		_ / _ / _	
2.3. Employee line list completed (specify job duty, such as food handler or healthcare worker)	<input type="checkbox"/>		_ / _ / _	
2.4. Patient line list completed	<input type="checkbox"/>		_ / _ / _	
2.5. Fax line list to CDPH Epidemiology DAILY <i>Fax: 770-514-2313</i>	<input type="checkbox"/>		_ / _ / _	
2.6. Map cases on facility floor plan	<input type="checkbox"/>		_ / _ / _	
3. Specimen Collection	N/A	Completed By	Date	Signature

3.1. Stool specimens collected as directed by public health	<input type="checkbox"/>		__/__/__	
4. Infection Control	N/A	Completed By	Date	Signature
4.1. Enhanced environmental cleaning conducted throughout the outbreak period	<input type="checkbox"/>		__/__/__	
4.2. Contact isolation—symptomatic residents confined to their rooms (cohort ill patients together if possible). Minimize movement & group activities of all residents.	<input type="checkbox"/>		__/__/__	
4.3. Limit staff movement between units. If staff have been exposed to ill patients, consider maintaining work assignment to same unit.	<input type="checkbox"/>		__/__/__	
4.4. Environmental cleaning—EPA-approved disinfectant for norovirus or bleach/water preparation (1 part household bleach to 10 parts water solution) for environmental cleaning. Visit site for more information: http://www.epa.gov/oppad001/chemregindex.htm	<input type="checkbox"/>		__/__/__	
5. Hand Hygiene	N/A	Completed By	Date	Signature
5.1. Antiseptic soap used as the preferred method (20 seconds or more) over hand sanitizer	<input type="checkbox"/>		__/__/__	
6. Education	N/A	Completed By	Date	Signature
6.1. Training provided to all staff on the signs and symptoms of norovirus	<input type="checkbox"/>		__/__/__	
6.2. Educational materials given to the staff	<input type="checkbox"/>		__/__/__	
6.3. Control measures discussed	<input type="checkbox"/>		__/__/__	