



**COBB & DOUGLAS
PUBLIC HEALTH**

Healthier lives. Healthier community.

Employment Opportunity

HIV Nursing Education Coordinator Position #00220863

Cobb and Douglas Public Health a nationally accredited health department, headquartered in Marietta, Georgia since 1920 promotes and protects the health and safety of the residents of Cobb and Douglas counties in partnership with several other agencies. CDPH is committed to delivering compassionate, high-quality, affordable healthcare services with special attention to the at-risk population. We work to achieve healthy people in healthy communities by: Preventing epidemics and spread of disease, protecting against environmental hazards, preventing injuries, promoting, and encouraging healthy behaviors, responding to disasters, assisting in community recovery, and assuring the quality and accessibility of health care. By excelling at our core responsibilities, we will assist our residents in living healthier, longer, and more rewarding lives.

We Offer: 12 paid holidays, 3 weeks each of annual and sick leave per year. A defined benefit retirement plan with matching 401k; fully vested after 10 years of full-time employment. In addition, the following benefit options are available: medical, dental, vision, legal, dependent life, AD&D, short and long-term disability, legal, healthcare spending, childcare spending, etc. Flexibility within our core operational hours of Monday-Friday 8am-5pm. Promote learning and growth. Employee recognition program. Diverse workforce. Worksite wellness activities. And much more!

Summary: Under general supervision, provides education, technical assistance and training on HIV testing and biomedical interventions to medical providers. Manages the planning and implementation of clinical educational offerings within the district. Performs HIV testing, counseling, and outreach services to high-risk residents in the community. The preferred candidate will have excellent verbal and written communication skills and time-management skills. Other duties as assigned. Essential Functions includes but limited to: Implements and maintains the medical provider education campaign. Provides technical assistance and advise to develop, implement, and improve HIV testing procedures in primary care settings, community health centers, and institutions. Conducts Pre-exposure prophylaxis (PrEP) and Post-exposure prophylaxis (PEP) Inservice training for private providers. Expands the network of medical professionals prescribing PrEP.. Provides HIV pre- and post-test client-centered counseling, rapid HIV testing, risk assessments, risk reduction coaching, and PrEP eligibility screenings. This position works to promote and protect the health and safety of the residents of Cobb and Douglas Counties. **This is a grant-funded position under HIV Prevention.**

Minimum Qualifications: Master's degree in nursing, public health or related field from an accredited college or university AND Three years of PHN experience AND current Georgia Registered Professional Nurse license AND CPR certified OR Three years of experience at the lower-level PH Nursing Prog Consultant 2 (HCP211) or position equivalent AND current Georgia Registered Nurse license and CPR certified.

Preferred Job-Related Skills: Experience in HIV prevention and biomedical interventions AND current Georgia Registered Nurse license AND CPR certified OR Two years of experience at the lower-level PH Nursing Prog Consultant (HCP210) or position equivalent AND current Georgia Registered Professional Nurse license AND CPR certified. Experience teaching educational material AND development experience.

Work Conditions & Physical Demands: This position requires flexibility of working in general office environment, clinic environment, and community outreach. Not always a sedentary position; will require some walking and long periods of standing. Extensive travel within district and state is required. Will require working directly with blood-borne pathogens.

Salary Information: \$52,926 annually / Pay Grade M

THIS POSITION WILL REMAIN OPEN UNTIL FILLED AND IS SUBJECT TO CLOSE AT ANY TIME ONCE A SATISFACTORY APPLICANT POOL HAS BEEN IDENTIFIED

TO APPLY: In order to successfully apply for a position; the hiring agency requires interested applicants to complete the Cobb & Douglas Public Health's Online Employment Application. This job application can be found at: www.cdph-ess.com. Click on "**Employment Opportunities**" and locate this position, click "**Apply**" and begin your application process.

Thank you for your interest in CDPH. Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

Requirements for this position may be subject to: Pre-Employment Drug Screening, Criminal Background Check/Fingerprinting, Previous Employment Reference Check, Specific Immunizations, Motor vehicle check, and/or Education and/or Licensure verification.

If you require accommodations under the American Disability Act (ADA), email request by the closing date of this announcement to: Melissa.Harteau@dph.ga.gov

CDPH has adopted the Council on Linkages Core Competency for Public Health Professionals.
AN EQUAL OPPORTUNITY EMPLOYER