



**COBB & DOUGLAS
PUBLIC HEALTH**

Healthier lives. Healthier community.

Employment Opportunity

Deputy Director, Community Health

Position #00220868

Summary: Plans, implements, and evaluates, case management, home visitation, developmental and clerical services for programs within the Center for Community Health. Ensures that staff assess client health problems and needs, develops, and implement care plans, and maintain medical records. Oversees services in Babies Can't Wait (BCW), Children's Medical Services (CMS), Children 1st, Early Hearing Detection & Intervention (EHDI), Scoliosis Screening and Injury Prevention. Directly supervises 3 program managers/directors and indirectly supervises 42 staff. Develops and administers 10 budgets totaling approximately \$2.5 million. The Deputy Director will also provide leadership over Community Health administrative functions, program/organizational planning, community partnerships, human resources, and communication in the absence of the Director. This position works to promote and protect the health and safety of the residents in Cobb and Douglas Counties.

Minimum Qualifications: Doctorate degree in a related field from and accredited college or university AND two years of management/supervisory experience OR Master's degree in a related field from and accredited college or university AND three years of management/ supervisory experience OR Bachelor's degree in a related field from and accredited college or university AND four years of management/supervisory experience in health care services OR two years' experience at the lower level of Mgr 2 Healthcare (HCM011) or equivalent position.

Preferred Qualifications: Master's degree in public health or a health-related field or 5+ years in leadership of public health programs/case management services. Specific experience in maternal child health public health programs/services.

- Skills in supervision/leadership, including team leadership, performance management, training/teaching, decision making and delegation; knowledge of employee job classifications and responsibilities.
- Knowledge of budget management including (development, analysis, and forecasting).
- Ability to write grants for revenue diversification in Family Health Management programs.
- Ability to plan for program needs and manage multiple projects at one time.

Work Conditions & Physical Demands: Generally sedentary for desk work and meetings. Some car travel around district and to state office or within the State of Georgia for Meetings and training.

We Offer: 12 paid holidays, 3 weeks each of annual and sick leave per year. A defined benefit retirement plan with matching 401k; fully vested after 10 years of full-time employment. In addition, the following benefit options are available: medical, dental, vision, legal, dependent life, AD&D, short and long-term disability, legal, healthcare spending, childcare spending, etc. Flexibility within our core operational hours of Monday-Friday 8am-5pm. Promote learning and growth. Employee recognition program. Diverse workforce. Worksite wellness activities. And much more!

Salary Commensurate w/experience / Pay Grade N / Applications Accepted: July 20, 2021 – August 3, 2021

TO APPLY: In order to successfully apply for a position; the hiring agency requires interested applicants to complete the Cobb & Douglas Public Health's Online Employment Application. This job application can be found at: www.cdph-ess.com. Click on "Employment Opportunities" and locate this position, click "Apply" and begin your application process.

Cobb and Douglas Public Health a nationally accredited health department, headquartered in Marietta, Georgia since 1920 promotes and protects the health and safety of the residents of Cobb and Douglas counties in partnership with several other agencies. CDPH is committed to delivering compassionate, high-quality, affordable healthcare services with special attention to the at-risk population. We work to achieve healthy people in healthy communities by: Preventing epidemics and spread of disease, protecting against environmental hazards, preventing injuries, Promoting and encouraging healthy behaviors, responding to disasters, assisting in community recovery, and Assuring the quality and accessibility of health care. By excelling at our core responsibilities, we will assist our residents in living healthier, longer and more rewarding lives.

Thank you for your interest in CDPH. Due to the volume of applications received, we are unable to provide information on application status by phone or e-mail. All qualified applicants will be considered but may not necessarily receive an interview. Selected applicants will be contacted by the hiring agency for next steps in the selection process. Applicants who are not selected will not receive notification.

Requirements for this position may be subject to: Pre-Employment Drug Screening, Criminal Background Check/Fingerprinting, Previous Employment Reference Check, Specific Immunizations, Motor vehicle check, and/or Education and/or Licensure verification.

If you require accommodations under the American Disability Act (ADA), email request by the closing date of this announcement to: Gabrielle.Robinson@doh.ga.gov