



REQUIREMENTS FOR OBTAINING AN ON-SITE SEWAGE MANAGEMENT SYSTEM REPAIR OR MODIFICATION PERMIT

- 1) A letter from County or City Water / Sewer System representative stating that public sewer service is not available. Also, obtain a record of the past twelve (12) months water usage.
 - a. To inquire about sewer availability and water consumption call
 - (770) 949-7617 for DDCWSA sewer availability
 - (770) 920-3823 for DDCWSA water consumption
 - (678) 564-0869 for City of Austell
 - (678) 785-1000 for City of Villa Rica
- 2) If there is no Level 3 Soil Report on file, a Level 3 or higher intensity soil study is required.
- 3) Homeowner / authorized agent must complete the permit application. All applicable fees must be paid in advance of services. **Residential repair permit fee is \$170.00; commercial repair permit fee is \$280.**
- 4) An Environmentalist will check the files to locate a record of the existing on-site sewage management system and will conduct a site review of the property.
- 5) It is required that the owner receives a copy of the repair permit.

Items 1 – 4 MUST BE COMPLETED before the site can be reviewed and a permit issued.

To apply for a permit, please call our office at (770) 920-7311.