



**ENDING THE HIV EPIDEMIC PARTNERSHIPS
PROPOSAL APPLICATION**

Please make sure to email all necessary documents with your completed, signed and dated application. Necessary documents are listed below:

1. *Cover letter on organizational letterhead;*
2. *Completed Proposal Application;*
3. *Itemized budget (enclosed in application);*
4. *Completed IRS W-9 form;*
5. *IRS 501(c)(3) letter - if requested funding is exempt from payment of income tax;*
6. *E-Verify Number and E-verify Affidavit (enclosed in application).*

Email your completed documents to Valerie.Prince@dph.ga.gov. Please include "EHE Partnerships Proposal" in the subject line.

For more information, contact Valerie Prince at (770) 514-2354 or Valerie.Prince@dph.ga.gov.

I. Organizational Information

Name of Organization:

When was the organization established?

Annual Organization Budget:

Tax ID #:

Tax Status:

Website:

Address:

City:

State:

Zip Code:

Contact Name:

Contact Title:

Contact Phone #:

Contact Email:

Please provide a summary of your organization's history, mission, and goals (max 250 words):

II. Grant Request Information	
Project Title:	
Project Start Date:	Project End Date:
Total Project Budget:	Amount Requested:
Proposed number of people to be impacted and/or directly served by this initiative:	
Please describe the focus populations served by the proposed initiative and the extent to which the organization's staff mirrors those population (max 250 words):	
Please describe the level of your organization's ability to be culturally responsive in the provision of the services for which funding is requested, including relevant experience and expertise of key management and front-line staff (max 250 words):	
Please list up to three (3) SMART objectives for the proposed initiative	
Objective	Target
1.	

2.	
3.	
<input type="checkbox"/> Our organization agrees to complete the required mid-year and final reporting forms upon request.	

III. Project Narrative
Describe the project: 1) What are the goals? 2) How will it impact the targeted population? 3) What activities will take place to carry out the project and accomplish its objectives? (max 500 words)
How does the project align with the EHE goals and strategies? (max 250 words)

How will you inform the target population of this effort? (max 250 words)

IV. Program Evaluation

What type of evaluation will be utilized to measure success of the project? (Check one box)

- Summative Evaluation
- Process Evaluation
- Outcome Evaluation
- Impact Evaluation

Please visit this link for more information: <https://cyfar.org/different-types-evaluation>

How will you measure success of the project? (max 250 words)

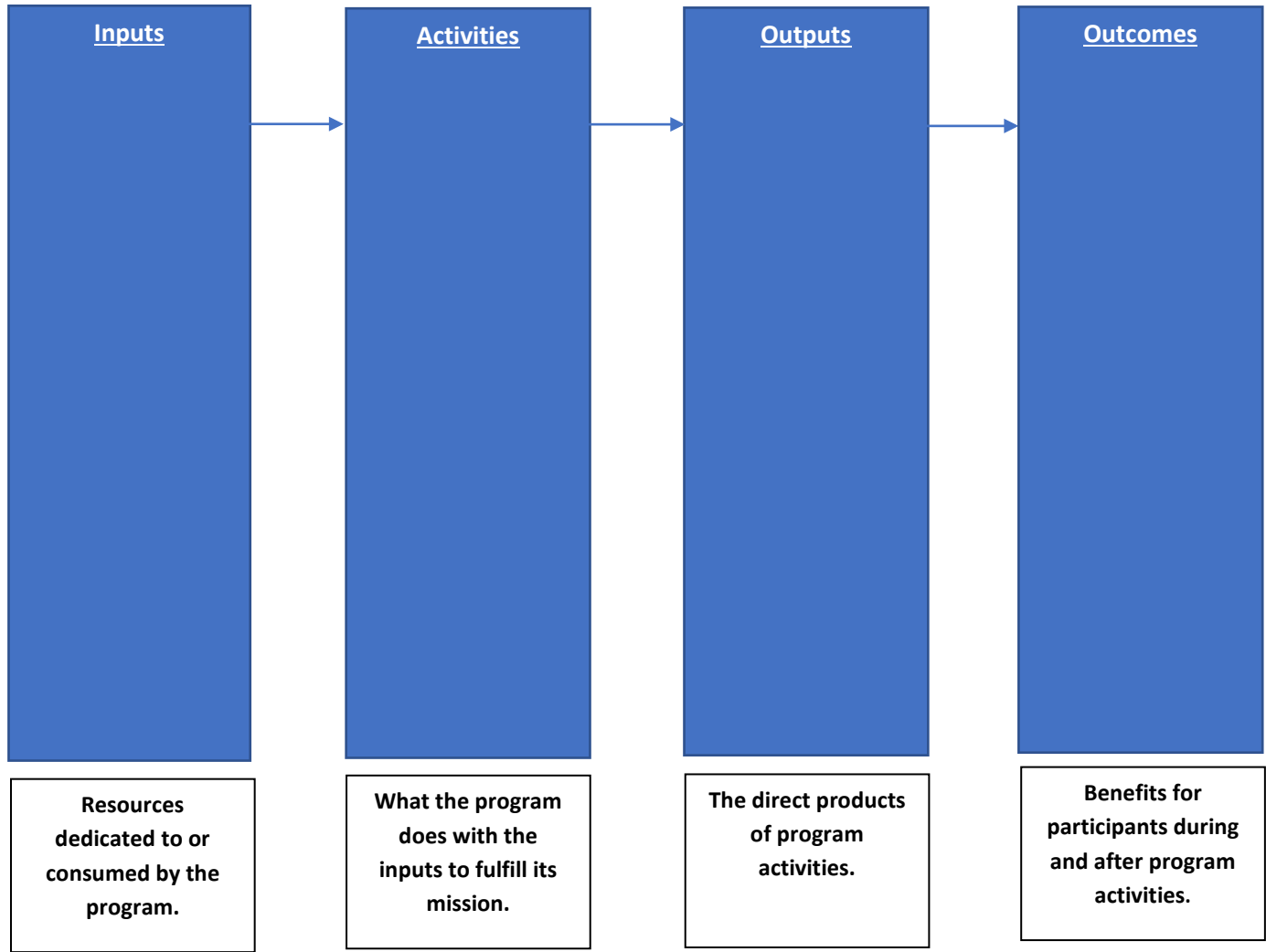
What data will be collected to measure success of the project? (max 250 words)

Please indicate your intended method of data collection. Check all that apply.

- Survey
- Key informant interview
- Focus group discussion
- Other: _____

What software will be utilized to analyze data collected for the project? (e.g., STATA, SPSS, SAS, Excel) (max 250 words)

Please insert the inputs, activities, outputs, and outcomes of the project into the logic model listed below.



Examples:

- Money
- Staff time
- Facilities
- Equipment/Supplies

Examples:

- Providing job training
- Counsel pregnant women
- Create youth mentorship program

Examples:

- Number of classes taught
- Number of counseling services conducted
- Number of educational materials distributed
- Hours of services delivered
- Number of participants served

Examples:

- New knowledge
- Increased skills
- Changed attitudes or values
- Modified behavior
- Improved health condition

Key Terms	Definitions
Process Evaluation	To assess whether an intervention has been implemented as it was intended.
Outcome Evaluation	Focuses on the changes in comprehension, attitudes, behaviors, and practices that result from program activities.
Formative Evaluation	Evaluates a program during development in order to make early improvements. Helps to refine or improve the program.
Summative Evaluation	Provides information on program effectiveness.
Logic Model	A graphic representation of the relationship between a program's day-to-day activities and its outcomes.
Input	Resources dedicated to or consumed by the program.
Activity	What the program does with the inputs to fulfill its mission.
Output	The direct product of program activities.
Outcome	Benefits for participants during and after program activities.